



ACAC Grants Committee (Arlington Cultural Council)

Date: December 12, 2022

Time: 7:30 p.m.

Location: Conducted by remote participation

Register in advance for this meeting:

<https://us06web.zoom.us/meeting/register/tZ0pd-ihqjsiGtSFp2pnW162JLDeAtozmsnx>

After registering, you will receive a confirmation email containing information about joining the meeting.

Attendance (p=present, x=absent)

Kristin Bedard	p	Nancy Gray	p
Todd Brunel	x	Brian McMurray	p
Andrew Conway	x	Emily Reynolds	p

MINUTES

Administrative items

1. Confirm access, introduce remote meeting and provide instructions
2. Vote on approval of past meeting minutes: 11/14/22; 12/5/22. Nancy moved approval, Kristin seconded. Unanimous approval.

Committee officer updates

3. Treasurer update: N/A
4. Secretary update: Town website has been updated with current committee roster and term end dates. Note that the town is moving to January and June end dates for committee terms; we should plan ahead to avoid losing multiple members and falling below the minimum number of members required.
5. Publicity update: Kristin wondering how to get involved; Brian suggests connecting with Todd via email on how to help out. There are also good archives of resources in the committee shared file drive.
6. ACAC Liaison update: ACAC is working on harmonizing various committee records for continuity and transparency.

Grant cycle discussion

7. 2022 grant cycle discussion, including:
 - a. Updates about grantee projects
 - i. Dallin Museum extension: Dallin Museum needs an extension due to building closure during grant period. Emily moved approval, Nancy seconded. Unanimous approval.

- b. Vote on final reports, if applicable
 - c. Vote on project changes/extensions, if applicable
- 8. 2023 grant cycle discussion, including:
 - a. Review of timeline/next steps: Denial notices have been sent out. Acceptances will be sent after 15-day waiting period. After acceptances are sent out, liaisons will reach out individually.
 - b. Assign liaisons for 2023 grants: Assigned liaisons for 2023 awarded grants.

Other business

- 9. New business: Nancy is interested in putting together a handbook for new committee members. Brian wants to explore whether we can handle the grantmaking process entirely digitally, rather than having people mail in paperwork.

Adjourned, by unanimous approval.